



UNITED STATES MARINE CORPS
Marine Corps Recruit Depot/Western Recruiting Region
1600 Henderson Avenue
San Diego, California 92140-5001

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DepBul 1510
G3T

DEPOT BULLETIN 1510

From: Commanding General
To: Distribution List

Subj: 2004 ANNUAL TRAINING PLAN

Ref: (a) MCO 1510.89A
(b) MCO 1510.121
(c) MCO P1553.4A
(d) MCO P6100.12 Ch 1
(e) DepO P1510.45C

Encl: (1) Course Dates Matrix FY 04
(2) Edson Range Rifle/Pistol Range Schedule
(3) Miramar Pistol Range Schedule
(4) Training Requirements Summary Matrix
(5) Recruit Training Summary

1. Purpose. To publish amplifying guidance for permanent personnel training regarding Fiscal Year and Calendar Year training requirements for 2004.

2. Information

a. Training Policy. Per reference (e), the highest priority in training is given to that training most critical to the accomplishment of the MCRD/WRR's mission. The assessment of individual and unit performance by subordinate unit commanders is the principal means of determining specific mission-oriented unit training goals. Consequently, it is expected that such training goals will vary from unit to unit.

b. Fiscal/Calendar Year. Annual training requirements that are calendar based do not require dollars to conduct. Annual training requirements that are fiscal based do require dollars to conduct. Examples of annual training based on a fiscal calendar are rifle/pistol range and field firing as ammunition must be budgeted for, and is expended during the training. Examples of calendar year based training are physical fitness test/physical training, leadership training, etc

c. Conflicts. Where disparities exist between the contents of this Bulletin and reference (e), the information requirements contained within this Bulletin shall take precedence.

3. Training Priorities. Per reference (e), the MCRD/WRR's training priorities are as follows:

- a. Mission Oriented Training (MOT).
- b. Skill Progression Training.
- c. Professional Development Education.
- d. Marine Corps Common Skills (MCCS).
- e. Related Training.

4. Training Objectives

a. Provide the skill, knowledge and esprit necessary to discharge all duties in support of the MCRD/WRR's missions.

b. Provide the skill, knowledge and esprit necessary for an increase in rank and responsibility.

c. Improve MOS skills.

d. Assist in developing the leadership qualities necessary to assume progressively greater leadership responsibility in the Marine Corps and society.

e. Ensure qualification with individual weapon(s) appropriate to grade, MOS, and duty assignment.

f. Ensure Marines of MCRD/WRR qualify Tan Belt or higher by 1 Oct 03.

g. Provide combat water survival training leading to qualification at the minimum Combat Water Survival level required per designated/intended Military Occupational Specialty (MOS).

h. Develop and maintain individual physical fitness, weight control, and personal appearance standards, with emphasis on increased endurance and strength.

i. Educate Marines of the unique educational and professional opportunities available through participation in the Marine Corps Institute and other educational programs.

j. Ensure compliance with current Marine Corps directives specifying requirements for Marine Corps Common Skills Training/Essential Subjects and related training.

k. Increase awareness of the threat of terrorism and anti-terrorist procedures.

l. Increase awareness of occupational and off-duty hazard precautions, and safety issues.

5. Training Guidance

a. MOT

(1) Includes:

- (a) Marksmanship Instructor Training.
- (b) Drill Instructor Training.
- (c) Recruiter Training.
- (d) Instructor Management Training.
- (e) Antiterrorism/Force Protection (AT/FP) Training.
- (f) Military Occupational Specialty Training.
- (g) Non-DI Recruit Supervisor Training.
- (h) Series Officer Training.
- (i) Marine Corps Instructor of Water Survival (MCIWS) Training.
- (j) Static Rope Suspension Training.
- (k) MCMAP Instructor
- (k) Unit Support Training.

(2) Refer to reference (e) for specific guidance regarding (a) - (e) above.

b. Skill Progression Training

(1) Refer to reference (e) for specific guidance regarding Skill Progression Training.

(2) A list of current schools and school dates are available within enclosure (1).

(3) Updated guidance regarding school seats, school dates, and nomination submission dates is provided on a monthly basis from AC/S, G-3 (TRNG).

c. Professional Development Education

(1) Includes:

(a) Professional Military Education (PME).

(b) Correspondence Courses.

(c) Leadership Training.

(d) Warfighting Instruction.

(2) Refer to reference (e) for specific guidance regarding Professional Development Education and (a) - (d) above.

d. Marine Corps Common Skills (MCCS)

(1) Transition to MCCS

(a) Reference (a) identifies the MCCS Individual Training Standards (ITS) and was signed into effect 14 September 2000. Reference (b) is the MCCS program order and was signed into effect 10 April 2001.

(b) Most of the requirements within MCCS will remain the same as the current MBST. The basic differences between MBST and MCCS are as follows:

1 The MCCS order will be the source document for all entry-level training of officers and enlisted.

2 MCCS has three phases. Phases I, and II are achieved in Recruit Training and SOI. Phase III applies to sustainment.

3 The only change affecting sustainment at this time is Book 1 of MBST is replaced by Book 1A and Book 1B of MCCS. Each MSC should ensure sufficient quantities are maintained on-hand. (PCN 50600000900 for ordering purposes).

(2) Physical Fitness

(a) On, 10 May 02 MCP P6100.12 Marine Corps Physical Fitness Test and Body Composition Program (MCPFTBCP) manual was published canceling MCO 6100.3J and MCO 6100.10B.

(b) On, 26 March 03 MARADMIN 139/03 was signed announcing change 1 and clarification of the MCPFTBCP policy.

(c) The Marine Corps continues to have the most stringent Physical Fitness and BCE standards in DOD. Marines who do not meet these objective standards will be assigned to a Remedial Physical Conditioning Program or BCP as appropriate. Marines that meet the PFT and BCE standards, however, whose military appearance is not in compliance with uniform regulations (MCO P1610.7E), should be counseled IAW the Marine Corps Counseling Program (MCO P1080.40C).

(d) In all matters relating to the administration of the MCPFTBCP, Commanders and Medical Officers are highly encouraged to use available Semper Fit resources as appropriate. The expertise resident in Semper Fit is especially useful in helping marines return to readiness and standards who have other co-factors that may be related to weight gain (E.G., NMS conditions). Nutritional guidance and alternative conditioning program design are among the services available from Semper Fit in this regard.

Significant Differences

1 The Body Composition Evaluation (Weigh-ins) may be accomplished on the same day as the semi-annual PFT.

2 Partial Physical Fitness Test Policy (PPFT) change.

3 During CGMC/CGI Team inspections the inspectors may direct personnel age 46 and over to complete the risk factor screening checklist if one is not on file.

e. Related Training

(1) Consists of:

- (a) Troop Information.
- (b) Weight Control and Military Appearance.
- (c) Depot Traffic Safety Program.
- (d) Occupational Safety Training.
- (e) Ethics and Conduct Training.
- (f) Privacy Act Training.

(2) Refer to reference (e) for specific guidance regarding (a) - (e).

6. Formal Schools. Formal school courses available to the MCRD/WRR are identified in the enclosure (1). All matters pertaining to formal schools and formal school assignments, with the exception of reenlistment incentives (e.g. jump school, SERE school, etc. handled through the unit career planner, per the reenlistment incentive program) will be coordinated through AC/S, G-3 (TRNG).

7. Training & Education Support. Subordinate organizations should take maximum advantage of the training and audiovisual resources available through the MCRD/WRR Combat Visual Information Center (CVIC). CVIC offers numerous training videos, which support many of the annual training requirements as well as offering other forms of media and technical expertise for the development of media.

8. Safety

a. The safety and occupational health guidelines contained in MCO P5100.8F, as well as other applicable directives in the 5100 series, will be followed in conducting all unit training and formal school instruction.

b. Prior to the commencement of training, Commanders will conduct Operational Risk Management (ORM) assessments per MCO 3500.27A, ORM, and DepO 5100.2K, MCRD/WRR Safety Program. Commanders must ensure all safety factors affecting the training are identified and measures instituted to reduce the risk.

9. Marine on Line (MOL)

a. For information regarding MOL, refer to reference (e) or access MOL through the Marine Corps Homepage at www.usmc.mil. MOL is a convenient way to connect Marines with their permanent record via the Internet and allows a Marine to access all their current career and training records.

b. Allow sufficient time for information to post within the MOL system after Diary entries have been made (1-2 weeks).

10. Unit Training Management (UTM)

a. Refer to reference (e) for complete information regarding UTM.

b. Refer to enclosure (1) for formal school dates.

c. Refer to enclosures (2) and (3) for rifle and pistol range dates.

d. Refer to enclosure (4) for a summary of training requirements.

e. Refer to enclosure (1) for school dates for skill progression type schools.

f. Refer to enclosure (1) for courses and course dates regarding safety.

11. Action

a. Assistant Chief of Staff, G-3

(1) Monitor subordinate unit accomplishment of the training objectives specified in this Bulletin.

(2) Assist Commanding Officers in providing training as required.

(3) Conduct Training Management and Recruit Training Inspections as required by the Commanding General's Inspection Program (CGIP).

(4) Assist Commanding officers in filling resident PME as listed in enclosure (1).

b. Assistant Chief of Staff, Recruiting. Ensure that MEPS liaison and recruiting station personnel receive the training mandated by reference (e) and this bulletin.

c. Assistant Chief of Staff, G-1. Provide requested support to commanding officers to ensure compliance with the provisions of reference (e) and this bulletin.

d. Assistant Chief of Staff, Staff Judge Advocate. Support, when possible, the Troop Information Program by providing information and/or instruction on the Law of War, Hazing, Fraternization, and Legal Assistance.

f. Director, Marine Corps Community Services

(1) Support the training required under the Semper Fit and troop information programs, including nutrition, voluntary education programs, hypertension education and control, effects of tobacco, physical fitness, injury prevention, substance abuse, personal financial management, suicide prevention, MCCS facilities and programs familiarization, and stress management.

(2) Ensure all unit urinalysis SACOs, ASACOs, observers, and coordinators are properly trained.

g. Assistant Chief of Staff, Religious Ministries. Facilitate the Troop Information Program by providing instruction upon request for the first term Marine class entitled "family planning" and the "religious ministries" familiarization class.

h. Commanding Officers

(1) Conduct and document required training.

(2) Publish an annual training plan and monthly training bulletins as necessary. Forward a copy of each to the AC/S, G-3 (TRNG).

(3) Submit monthly permanent personnel training schedules to the Commanding General (AC/S, G-3 (TRNG)).

(4) Submit formal school nominations and TAD requests, NLT 70 days prior to class/conference reporting date, to AC/S G-3 (TRNG) per reference (e).

(5) Submit a monthly report to AC/S, G-3 (TRNG) outlining the status of completion of training requirement NLT the 5th day of the month for the previous month, per reference (e).

i. Commanding Officer, Recruit Training Regiment

(1) Submit a monthly recruit training summary up-date to AC/S, G-3 (TRNG) NLT the 5th day of the month.

12. Applicability. This Bulletin is applicable to the Marine Corps Recruit Depot, San Diego, and the Western Recruiting Region.


P.C. Allen
By direction

DISTRIBUTION: A

Course Dates Matrix FY-04

Army Courses			FY04 Enlisted/Officer		NOM DUE TO G-3T	CLASS #	REPORT	CONVENE	GRD
CID	Course Title	Remarks	RTR	WFTBN	H&S				
A01GBC1	SMALL ARMS REPAIR REFRESHER			1		040305	001	040509	040510 040521
A01GBH1	LGHT ARMD VEH TECH	#1							
A01GBQ1	TANK SYS TECH (M1A1)	#1							
A01GBS1	GROUND ORDNANCE MAINTENANCE CHIEF	#1							
A01SAS2	DEF ADV PRES AND PACKING	#1							
A01SBN2	DEF PRES AND INTER PROTECT	#1							
A01SBP2	DEF PACKAGING DESIGN	#1							
A021491	ADV GEODETIC SURVEYING	#1							
A0214S1	TOPO OPERATIONS MANAGEMENT	#1							
A02DBD1	MC&G STAFF OFFICER COURSE	#1							
A02DDC1	INTRO TO RSI/GIS	#1							
A02M231	ADV TOPOGRAPHIC ANALYSIS	#1							
A030CA1	RANGER	#1							
A030CD1	PATHFINDER	#1							
A030CG1	AIRBORNE	#1							
A0371M1	JUMPMASER	#1							
A03H4G1	BRDLY INF FIGHT VEH SYS(MASTER GUNNER)	#1							
A03H4H1	LONG RANGE SURV LDR	#1							
A03RGV1	INFANTRY MORTAR LEADER	#1							
A0571F1	MILITARY FREE FALL (PARA)	#1							
A0571P1	MILITARY FREE FALL (JUMP)	#1							
A05M3E1	SERE HIGH RISK	#1							
A05M9L1	ANTI INSTR QUAL	#1							
A05M9D1	INDIV TERRORISM AWARE	#1							
A09DDB1	JNT TAC AUTO SWITCH NETWORK SUPVR	#1							
A10EG22	RADIOLOGICAL SAFETY	#1							

Army Courses Continued				FY04 Enlisted/Officer	NOM DUE TO G-3/T	CLASS #	REPORT	CONVENE	GRD
A10NAL2	NBC RECONNAISSANCE	#1							
A12HCZ1	INTEL IN COMBAT TERRORISM	#1							
A13H4D1	CAVALRY LEADER	#1							
A13HAG1	SR OFF LOGISTIC MNGMT	#1							
A13TBH1	M1/M1A1 ABRAMS MASTER GNR	#1							
A13TBJ1	TANK COMDR CERT (M1A1)	#1							
A1413H1	PETROLEUM LAB SPECIALIST	#1							
A1433N1	FOOD SERVICE NCO	#1							
A14DA21	FOOD SERVICE SNCO				1	031222	001	040301	040302 040413
A14EAH1	PETROLEUM AND WATER SPEC	#1							
A14ECC1	ADV BULK PETROLEUM	#1							
A14FAD1	SENIOR FOOD SERVICE	#1							
A14LBE1	RAM-AIR PARACHUTIST SYS	#1							
A14L2Z1	JNT MORTUARY AFFAIRS SENIOR NCO	#1							
A14M2B1	MORTUARY AFFAIRS SPEC	#1							
A14MSB1	FREEFALL AUTO RIPCORDER RELEASE ASSEMBLY	#1							
A14TNL2	HAZMAT MTT	#1							
A1613E1	ENGR EQUIPMENT CHIEF	#1							
A16ACU1	ENGR EQUIP MECHANIC NCO	#1							
A16ACX1	ENGR EQUIP OPER NCO	#1							
A16C091	SEMITRAILER REFUEL OPER	#1							
A16CAJ1	VEHICLE RECOVERY	#1							
A16EAV1	ENGINEER ASSIST CHIEFS	#1							
A16EG24	RADIOLOGICAL SAFETY	#1							
A16NAL4	NBC RECONNAISSANCE	#1							
A16H5A3	NON LETHAL WEAPONS INSTRUCTOR	#1							
A16MIT3	SRT MARKSMAN/OBSERVER	#1							
A200891	FIELD ARTILLERY SURVEYOR	#1							
A200GZ1	FIELD ARTILLERY PRE-CMD	#1							

Army Courses Continued				FY04 Enlisted/Officer	NOM DUE TO G-3T	CLASS #	REPORT	CONVENE	GRD
A204801	ARTILLERY OPERATIONS CHF	#1							
A218111	TECHNICAL ESCORT	#1							
A21GPKM	AMMO NCO (NCO)	#1							
A21GPL1	AMMUNITION MANAGER	#1							
A35A8Q1	POSTAL SUPERVISOR	#1							
A36L391	OFF/SNCO JNT TACTICAL INFO DISTR SYS	#1							
A36L6Z1	MULTI-TADIL ADV JNT INTOPS	#1							
A40LAS1	INTERNODAL DRY CARGO CONTAINER CSC REINSPECT	#1							
A403611	NAVAL MOTOR VEHICLE AND RAILCAR INSPECTION	#1							

Air Force Courses

CID	Course Title	Remarks	RTR	WFTB N	HAS					
F020321	TROPICAL WEATHER ANALYSIS FORECASTING	#3								
F0273D1	MILITARY AIRSPACE MNGMNT	#3								
F03CHH1	DIGITAL SWITCH NORTEL	#3								
F045781	RADIOLOGICAL EMERGENCY TEAM OPERATOR (RETOP)	#3								
F04L2Y1	JNT NUCLEAR EXPLOSIVE ORD	#3								
F07L521	COMBAT TARGETING COURSE	#3								
F19HBT1	DYNAMICS OF INTERNATIONAL TERRORISM	#3								
F19HEM1	LATIN AMERICAN ORIENT	#3								
F19HEN1	MIDDLE EAST ORIENTATION	#3								
F19HFE1	REVOLUTIONARY WARFARE	#3								
F19L2U2	JOINT AEROSPACE SYSTEMS ADMINISTRATOR	#3								
F19L2V2	JOINT AEROSPACE COMPUTER APPLICATIONS	#3								

Air Force Courses Cont'd				FY04 Enlisted/Officer	NOM DUE TO G-3T	CLASS #	REPORT	CONVENE	GRD
F19L2W2	JOINT AEROSPACE COMMAND AND CONTROL	#3							
F27M7K2	JOINT FIREPOWER CONTROL	#3							
F29MBA1	A/S 32P-19 FIRETRUCK O/I MAINTENANCE	#3							

Marine Corps Courses

CID	Course Title	Remarks	RTR	WFT BN	RMS					
M0281Z9	SCOUT SNIPER	#2								
M028209	SCOUT SNIPER ADVANCE	#2								
		#2								
M02H4R4	MARTIAL ARTS INSTRUCTORS CRS	#2								
		#2								
M02GPR9	DYNAMIC ENTRY ADVANCED	#2								
M02M729	DYNAMIC ENTRY	#2								
M02M8R9	SMALL ARMS WEAPONS INSTR			2		030721	2004010	030928	031001	031114
				2		031226	2004020	040229	040301	040413
				2		040221	2004030	040502	040503	040616
			1	1		040523	2004040	040801	040802	040915
M02M429	HIGH RISK PERSONNEL	#2								
M0303L6	MARINE COMBAT INSTRUCTOR TRAINER OF WATER SURVIVAL	#2								
		#2								
M0330A1	SUPPLY CHIEF		1			040107	2004010	040315	040317	040429
				1	1	040301	2004020	040510	040512	040625
M0330G1	NCO SUPPLY	#2								
M03AAC8	SENIOR CLERK									
M03AAD8	ADVANCED PERSONNEL ADMIN		1			040725	2004010	030929	031001	031120
					1	031228	2004040	040302	040304	040420
M03EAW2	SMALL CRAFT MECHANIC	#2								
M03UAC2	HYGIENE EQUIPMENT OPS NCO	#2								
M0311E2	UTILITIES CHIEF	#2								
M0311K2	ELECTRICIAN NCO COURSE	#2								
M0313G2	ENGINEER OPERATIONS CHIEF	#2								
M03ACP7	FUEL/ELECT SYS COMP RPR	#2								

Marine Corps Crs Cont'd				FY04 Enlisted/Officer	NOM DUE TO G-3T	CLASS #	REPORT	CONVENE	GRD	
M03ACS2	COMBAT ENGINEER NCO		1			031105	2004010	040112	040114	040422
M0335C7	AUTOMOTIVE INTER MAINT	#2								
M0335F7	MOTOR TRANSPORT SNCO	#2								
M03CDG7	MOTOR TRANSPORT OPS NCO	#2								
M030DM7	MAINTENANC MANAGEMNT			1		030808	2004010	031020	031021	031114
M03MBC7	LOGISTICS VEH SYS MAINT	#2								
M24M3D1	STAFF OFFICER COLD WEATHER ORIENTATION CRS	#2								
M24M3D1	FIELD GRADE OFFICER WINTER WARFARE PLANNING		1			031006	2004010	031207	031208	031219
M24M5C1	MOUNTAIN SURVIVAL	#2								
M24M7A1	SUMMER MOUNTAIN LEADERS		1	1		040331	2004010	040609	040610	040723
			1	1		040609	2004020	040818	040819	041001
M24M7B1	WINTER MOUNTAIN LEADERS		1			031027	2004010	040107	040108	040220
M24WAB1	COLD WEATHER SURVIVAL		01	1		031229	2004020	040303	040304	040416
M24WAC1	COLD WEATHER MEDICINE	#2								
M10H3W2	LIGHT ARMORED VEHICLE LDR	#2								
M10M3W2	INFANTRY PLATOON SGT	#2								
M10M3X2	INFANTRY SQUAD LEADER	#2								
M10AHX3	INTER ASSAULT AMPHIB RPR	#2								
M1018C3	ASSUALT AMPHIB UNIT LEADER									
M10T4M6	SERGEANTS COURSE/CAMP PEN					030811	1-04	031021		031210
				4		031029	2-04	040106		040225
				4		031226	3-04	040301		040416
				4		040212	4-04	040421		040519
				4		040310	5-04	040616		040804
				4		040601	6-04	040810		040928
M09T4M2	SERGEANTS COURSE/28 PALMS					030811	1-04	031021		031210
			3		4	031029	2-04	040106		040225
			3		4	031226	3-04	040301		040416
			3		4	040212	4-04	040420		040608
			3		4	040404	5-04	040615		040803
			3		4	040601	6-04	040810		040928
M10T8A6	SNCO CAREER COURSE					030812	1-04	031022		031211
			2		2	031030	2-04	040107		040226
			2		2	031227	3-04	040303		040420

Marine Corps Crs Cont'd				FY04 Enlisted/Officer	NOM DUE TO G-3T	CLASS #	REPORT	CONVENE	GRD
M10T8A6	SNCO CAREER COURSE	2		2	040214	4-04	040422		040510
		2		2	040307	5-04	040517		040805
		2		2	040611	6-04	040811		040929
M10T8H6	SNCO ADVANCED COURSE				030813	1-04	031023		031212
		2		2	031030	2-04	040108		040227
		2		2	031228	3-04	040304		040421
		2		2	040214	4-04	040423		040611
		2		2	040408	5-04	040618		040806
				2	040603	6-04	040812		040930
Navy Courses				FY04 Enlisted/Officer	NOM DUE TO G-3T	CLASS #	REPORT	CONVENE	GRAD
CID	Course Title	Remarks	RTR	WFTB N	H&S				
N0101L1	LEGAL OFFICERS COURSE				1	031024	2004020	040104	040105 040123
N03AHK1	BASIC RECONNAISSANCE	#3							
N03M9L1	ANTITERRORISM INSTRUCTOR QUALIFICATION	#3							
N03M9R1	ANTI-TERRORISM TRAIN THE TRAINER	#3							
N14C0B1	MARINE AVIATION SUPPLY OFFICER QUALIFICATION	#3							
N1430O1	JNT AVIATION SUPPLY AND MAINT MAT MGMT	#3							
N1461E1	CO JNT AVIATION SUPPLY AND MAINT MAT MGMT	#3							
N14SCJ1	AVIATION SUPPLY SHORT	#3							
N20L6H1	USMC COMBATANT DIVER	#3							
N22DRR2	ELECTRONIC KEY MANAGEMENT SYSTEM	#3							
N23C002	NAVAL AIRCRAFT NON-DESTRUCTIVE INSPEC TECH	#3							
N23CUD1	AUTO TELECOMM SYS TECH	#3							
N23CUE1	COMMUNICATIONS TECH CONTR	#3							

Navy Courses Cont'd			FY04 Enlisted/Officer	NOM DUE TO G-3T	CLASS #	REPORT	CONVENE	GRAD
N2373G2	ADVANCED RADAR AIR TRAFFIC CONTROL (ARATC)	#3						
N23WPG2	AVIATION RESCUE SWIMMER	#3						
N2373J2	MARINE AIR TRAFFIC CTRL AND LANDING SYSTEMS	#3						
N28M5Q1	SURVIVAL EVASION RESIST AND ESCAPE (SERE)	#3						
N30RCC1	GROUND OPERATIONS SPECIALIST	#3						
N30AHK1	BASIC RECONNAISSAN CE	#3						
N30L9N1	MARINE COMBAT INSTR OF WATER SURVIVAL	#3						
N46BGG2	REMOTE SENSOR OPERATOR	#3						
N46HEP2	COUNTER-DRUG BASIC INTEL	#3						
N46HEY2	MAGTF ADV COUNTERINTEL	#3						
N46HFK2	NT-IOW ADMIN COURSE	#3						
N46HEZ2	IAS OPERATOR	#3						
N460JB2	MAGTF INTELLIGENCE CHIEF SPECIALIST JOURNEYMAN	#3						
N46T2W2	MAGTF INTEL ANALYST SYS ADMIN CIVILIAN COURSES	#3						
C29M9K1	EVASIVE DRIVING	#3						
	(ATO)-FCT	#3						

Crs's Not Listed						FY04 Enlisted/Officer	NOM DUE TO G-3T	CLASS #	REPORT	CONVENE	GRAD
CID	Course Title	Remarks	RTR	WTTEN	H&S						
1 MEF	HELICOPTER ROPE SUSPENSION					QUOTA'S AVAIL THROUGH AC/S G3 TRAINING					
1STMARDIV	CPL'S CRS		AS	REQ			030821	01-04	030921	030922	031010
							030912	02-04	031012	031013	031031
							031002	03-04	031102	031103	031125
							031030	04-04	031130	031201	031219
							031204	05-04	040104	040105	040123
							031225	06-04	040125	040126	040213
							040116	07-04	040216	040217	040305
							040207	08-04	040307	040308	040326
							040304	09-04	040404	040405	040423
							040325	10-04	040425	040426	040514
							040416	11-04	040516	040517	040604
							040513	12-04	040613	040614	040701
							040611	13-04	040711	040712	040730
							040701	14-04	040801	040802	040820
							040722	15-04	040822	040823	040917

REMARKS:

- #1 Class seats will be requested as needed and subject to availability.
(See Chapter #2 Formal Schools of DepO P1510.45C)
- #2 Nomination must be submitted 30 days prior to start date.
- #3 Nomination must be submitted no later than 45 days prior to start date.

FY 2004 RIFLE SUSTAINMENT SCHEDULE FOR EDSON RANGE,

CAMP PENDLETON

			RTR		HSBN		WFTBN	
			Rifle	Pistol	Rifle	Pistol	Rifle	Pistol
Detail	Prep Date	Firing Dates						
1-04	1-3 Dec 03	8-12 Dec	80	30	48	15	40	8
2-04	5-7 Jan 04	12-16 Jan	36	30	22	15	18	8
3-04	19-21 Jan	26-30 Jan	36	30	22	15	18	8
4-04	9-11 Feb	16-20 Feb	36	30	22	15	18	8
5-04	23-25 Feb	1-5 Mar	36	30	22	15	18	8
6-04	15-17 Mar	22-26 Mar	36	30	22	15	18	8
7-04	29-31 Mar	5-9 Apr	36	30	22	15	18	8
8-04	12-14 Apr	19-23 Apr	36	30	22	15	18	8
9-04	26-28 Apr	3-7 May	36	30	22	15	18	8
10-04	10-12 May	17-21 May	36	30	22	15	18	8
11-04	24-26 May	31 May-4 Jun	36	30	22	15	18	8
12-04	7-9 Jun	14-18 Jun	36	30	22	15	18	8
13-04	21-23 Jun	28 Jun-2 Jul	30	30	20	15	16	8
14-04	9-11 Aug	9-11 Aug	30	30	20	15	16	8

NOTES

1. Each detail should have at minimum 75 rifle and 21 pistol shooters*****tbd*****
2. Busses are required to transport Marines to and from Edson Range.

FY 2004 MARKSMANSHIP TRAINING SCHEDULE FOR MCAS MIRAMAR,
SAN DIEGO (PISTOL RANGE)

Detail	Prep Date	Firing Dates	Quotas	Responsible Command
1-04	29 Sep 2003	30 Sep-2 Oct	10	H&S
2-04	6 Oct	7-9 Oct	10	RTR
3-04	20 Oct	21-23 Oct	10	H&S
4-04	27 Oct	28-30 Oct	10	RTR
5-04	3 Nov	4-6 Nov	10	H&S
6-04	17 Nov	18-20 Nov	10	RTR
7-04	1 Dec	2-4 Dec	10	H&S
8-04	8 Dec	9-11 Dec	10	RTR
9-04	15 Dec	16-18 Dec	10	H&S
10-04	12 Jan 2004	13-15 Jan	10	RTR
11-04	26 Jan	27-29 Jan	10	H&S
12-04	2 Feb	3-5 Feb	10	RTR
13-04	9 Feb	10-12 Feb	10	H&S
14-04	1 Mar	2-4 Mar	10	RTR
15-04	15 Mar	16-18 Mar	10	H&S
16-04	5 Apr	6-8 Apr	10	RTR
17-04	12 Apr	13-15 Apr	10	H&S
18-04	19 Apr	20-22 Apr	10	RTR
19-04	3 May	4-6 May	10	H&S
20-04	10 May	11-13 May	10	RTR

**FY 2004 MARKSMANSHIP TRAINING SCHEDULE FOR MCAS MIRAMAR,
SAN DIEGO (PISTOL RANGE) cont'**

21-04	17 May	18-20 May	10	H&S
22-04	24 May	25-27 May	10	RTR
23-04	7 Jun	8-10 Jun	10	H&S
24-04	14 Jun	15-17 Jun	10	RTR
25-04	21 Jun	22-24 Jun	10	H&S
26-04	12 Jul	13-15 Jul	10	RTR
27-04	19 Jul	20-22 Jul	10	H&S
28-04	26 Jul	27-29 Jul	10	RTR
29-04	9 Aug	10-12 Aug	10	H&S
30-04	16 Aug	17-19 Aug	10	RTR
31-04	23 Aug	24-26 Aug	10	H&S
32-04	30 Aug	31 Aug-2 Sep	10	RTR
33-04	13 Sep	14-16 Sep	10	H&S
34-04	20 Sep	21-23 Sep	10	RTR

The responsible command will be responsible for the following;

1. Provide AC/S G3 Training with rosters no later than COB Monday prior to the qualification week. If a Marines name is not on the roster, that Marine will not be allowed to fire.
2. The Responsible Command will provide a driver with vehicle to transport the armorer and pistols to the range. The driver will be identified in the submitted pistol roster that week prior to qualification week.
3. Senior Shooter will turn in attendance report to Range SNCOIC daily.
4. Ensure all personnel attend the training session. (No shows will not be allowed to shoot)
5. Ensure all personnel have appropriate equipment. (Cartridge belt, holster, ammo pouch, 2 magazines)
6. Priorities of quotas belong to the responsible unit. The other unit can use empty quotas with prior coordination to unsure 100% quota usage.

Training Requirements Summary Matrix

Mission Orientated Training			
TYPE	REFERENCE	FREQUENCY	REMARKS
Coach/MI Training	MCO 3574.2J w/Ch-1	1 Hour per Week	
Drill Instructor Training	DepO P1513.1F	As Required	
Recruiter Training	DepO P1100.3C	As Required	MEPS Liaison Course, RS CO/OpsO Orientation Courses
Instructor Management Training	MCO 1510.32C MCO 1553.2	W/I 6 months of attaching to a formal school	Attend Formal Schools Instructor Course Excluded: DI, PMI
Antiterrorism/Force Protection (AT/FP) Training	DepO P3302.1	-Annually All Hands	Level I-All hands
		-CMF Twice Annually -Military Traveling outside U.S.	Level II/Instructor-Unit AT/FP Reps, CMF
Military Occupational Specialty (MOS) Training		1 Hour Per Week	In accordance w/ pertinent ITSS
Non-DI Recruit Supervisors Course	DepO P1510.45B w/ Ch 1	Capt & below, GySgt & Below, civilians w/in 30 days of reporting aboard the Depot, annually thereafter	Training and testing of professional conduct that govern conduct w/ recruits
Series Officers Course (SOC)	DepO P1510.45B w/ Ch 1	As Required	All prospective series/training company officers will Graduate from this course

Mission Orientated Training cont'			
MC Instructor of Water Survival (MCIWS)	MCO 1500.52A	As Required	All swim instructors will be certified
Static Rope Suspension Training (SRST)	MCO 1510.87B	As Required (certification lasts 36 months)	All rappelling/fast rope instructors will be certified
Collateral Duty Training			
Unit Mail Clerks/ Mail Orderlies Certificati on	DepO P5110.1E	Once b/f appointment, (certification lasts until revoked)	All will be certified & issued ID
Unit Substance Abuse Program Mgmt Course	DepO 5350.6D	W/I 90 days of appointment	All SACO/ASACO will be certified
Urinalysis Coordinator s/Observers Orientation	DepO 5350.6D	Once before appointment, as required thereafter	All coordinators/observers will be trained
Chaser Certificati on Class	DepO P1510.45B w/ Ch 1	Before appointment (certification lasts 1 yr)	All chasers certified & issued ID card
Use of Force Training	MCO 5500.6F	Periodically	Law enforcement & security personnel who are armed
Skill Progression Training			
Advanced MOS Schools	DepBul 1510	As Required	Aimed at advancing a Marine's skills within primary MOS
Professiona l Development Education			
Professiona l Military Education (PME)	MCO P1553.4A	As appropriate for grade	Attend resident courses as appropriate

Skill Progression Training cont'

	DepBul 1510-Encl (1)		
Corresponde nce/MCI	DepBul 1510- Encl (1) MCO P1553.4A	As appropriate for grade	Intent of furthering one's education through self-study
Leadership Training	MCO 5390.2D	At least 1 hour per Quarter	
	MCRP 6-11B w/Ch-1		
Warfighting	MCO P3900.15	Annual	Utilize MCDP-1

Skill Progression Training cont'			
Marine Corps Common Skills Training (MCCS)	MCO 1510.121	Annual	Phase I, II covered in Recruit, SOI training
	MCO 1510.89A - ITS		Phase III MCCS applies to sustainment
General Military Subjects (GMS)	MCCS Books 1A and 1B	Tested Annually for Pvt through GySgt	Performance reflected in Proficiency Marks and FitReps
			Passing is 80% correct
Individual Combat Basic Tasks (ICBT)	MBST Book 2-4	Commanders are tasked w/ conducting ICBT training when/where possible	
	Duty Area 11-22		
Rifle Re-qualification/Field Firing	MCO 3574.2J w/ Ch-1 DepBul 1510	Annually/As Required	Commanders are responsible for screening Marine's Records via 3270 to determine those requiring re-qualification
Pistol Qualification/Re-qualification	MCO 3574.2J w/ Ch-1	Annually/As Required, not required w/in 6 months of EAS unless reenlisting.	Commanders are responsible for screening Marine's records via 3270 to determine those requiring re-qualification
Nuclear, Biological, Chemical (NBC)	DepBul 1510-Encl (2) and (3)		
	DepO 3400.3C	Conducted at the discretion of the commanding officer with the availability of resources	Schedule through AC/S, G-3 (Training)

Skill Progression Training cont'

Physical Fitness	MCO 6100.12	3 hours per week. Physical Fitness tested conducted semi-annually	Limited duty requires a MCTFS entry.
	DepO 1510.47A		
Water Survival Training	MCO 1500.52A	WSQ-Requal every 6 yrs	Commanders are responsible for screening Marine's records via 3270 to determine those requiring re-qualification
		CWS-1 Requal every 4 yrs	Limited duty requires a MCTFS entry.
		CWS-2 Requal every 3 yrs	
		CWS-3 Requal every 2 yrs	
		CWS-4 Requal every year	
Marine Corps Martial Arts Training	MCO 1510.122	As required	Sequence: Tan-Gray-Green-Brown-Black (6 Degrees). Instructors at Green and Black levels
Program (MCMATP)	MCO 1500.54A		

Related Training

Troop Information	MCO 1510.25C w/ CH-1	Continuous	Designed to keep Marines/Sailors informed of their benefits, rights and responsibilities
HIV/STD	MCO P1700.29	1 Hour Annually	
Semper Fit Classes	MCO P1700.29	1 Hour Annually	
Substance Abuse	MCO P5300.12A MCRP 6-11B w/Ch-1; DepO 5350.6D;	Annually/Minimum of 12 hours and 6 additional hours for supervisory personnel	

Related Training cont'

Equal Opportunity /Sexual Harassment/ Human Relations	MCO 5354.1C w/Ch-1,2	4 Hours Annually	
	DepO 5300.6C		
Personal Affairs	MCO 1510.25C w/Ch-1	3 Hours Annually	
Personal Financial Management	MCO 1510.25C w/Ch-1	2 Hours Annually	
UCMJ/Law of War/Code of Conduct	MCO 3460.1A	2 Hours Annually	
	NAVMC 2681		
Hazing	MCO 1700.28	Annually	Unit Orientation and part of the Troop Info Program
Fraternization	MCRP 6-11B w/Ch-1	Annually	Unit Orientation and part of the Troop Info Program
Request Mast	DepO 1700.4T	Annually	Unit Orientation and part of the Troop Info Program
Ethics Training	MCRP 6-11B w/Ch-1	1 Hour Annually	Scheduled through AC/S, G-3 (Training)
Counter Intelligence Awareness	MCO 1510.25C	1 Hour Annually	
Suicide Prevention Training	MCO P1700.29	1 Hour Annually	
Stress Management	MCO P1700.29	1 Hour Annually	
Handling and Control of Classified Material	DepO 5500.9E	1 Hour Annually	
	DepO P5500.5G		
Operational Risk Management (ORM)	MCO 3500.27A	1 Hour Annually	

Related Training cont'

Environmental Awareness	MCO 5090.2A	1 Hour, one time training session	
Privacy Act	MCO P5211.2B	1 Half-Hour Annually	
Information Assurance (IA)	DepO 5230.4B	1 Half-Hour Annually	All who use, operate, and/or manage Federal computers
Sex Education & Family Planning	MCO 5390.2D	One time class	All 1st term Marines w/i 6 months of reporting aboard
Traffic Safety Program	MCO P5100.19E		
1. Driver Improvement Course (DIC)		One time class as required	All Marines under the age of 26
2. Motor Cycle Safety Course		One time class as required	All Marines who operate motorcycles aboard the Depot
3. Remedial Driver Training		As required	
4. Incidental Vehicle Operator Course	DepO P1510.45B w/ Ch 1	As required, certification last 4 yrs	All who will operate a gov't vehicle over 10,000 lbs.
	TM 11240-15/3B		
5. Forklift Operator Course	MCO 11240.66B	As required; certification lasts 3yrs, explosive cert 2 yrs	All who will operate a forklift aboard the Depot
	TM 11240-15/3B		
6. Hazardous Driver Course	MCO 8020.10	As required, certifications last 3 yrs	All who intend to transport HazMat (ie. fuel/explosives)
	MCO 8023.3		Taught at MCAS Motor Transport

Related Training cont'

7. Emergency Vehicle Operator Course	MCO P5580.2A	As required, certification lasts 3 yrs	All who operate emergency vehicles aboard the Depot (ie. PMO)
(EVOC)	MCO P5100.19E		

Occupational Safety Training

1. Blood Borne Pathogens	29 CFR 1910.1030	1 Hour Annually	All personnel exposed to bodily fluids and blood
	MCO P5100.8F		
2. Confined Space	29 CFR 1910.146/.120	1 Hour Annually	All personnel working in an area not designed for continuous occupancy or work
	MCO P5100.8F		
3. Respiratory Protection	29 CFR 1910.134	1 Hour Annually	All working in a hazardous atmospheric environment
4. Hazard Communication (HazCom)	MCO P5100.8F	1 Hour Annually	All Marines and civilians aboard the Depot should attend this course: labeling of containers, MSDSs, Right to Know
	DOD Inst 6050.5		
5. Lock Out/Tag Out	MCO P5100.8F	1 Hour Annually	All personnel working w/ hazardous energy/electricity
	29 CFR 1910		
6. Fall Protection	MCO P5100.8F	1 Hour Annually	All personnel working at heights
	29 CFR 1910		
7. Arms, Ammunition, & Explosives (AA&E)	MCO P4400.150E	1 Hour Annually	All personnel working with arms & ammunition
8. Asbestos Awareness	29 CFR 1910	2 Hours Annually	All personnel working around potential asbestos hazards

Occupational Safety Training cont'			
9. Lead Exposure	29 CFR 1910	2 Hours Annually	All personnel working around lead
10. HazMat Spill Response	MCO P5090.2A	8 or 40 Hour HAZWOPER	Spill response personnel
Body Composition (Wt.Control /appearance)	MCO 6100.12	Continuous	

RECRUIT TRAINING SUMMARY

COMPANY (DATE)	# COMPANIES GRADUATED=																																																																																																																																																																																																														
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